

# KING GEORGE'S FIELD CHARITY BOARD

**Wednesday, 18<sup>th</sup> December 2019 at 6:00 p.m.**  
**Or at the rise of Cabinet whichever is sooner.**  
**Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,**  
**London, E14 2BG**

**The meeting is open to the public to attend.**

**Members:**

Mayor John Biggs	(Executive Mayor)
Councillor Amina Ali	(Cabinet Member for Adults, Health and Wellbeing)
Councillor Sabina Akhtar	(Cabinet Member for Culture, Arts and Brexit)
Councillor Asma Begum	(Deputy Mayor and Cabinet Member for Community Safety and Equalities)
Councillor Rachel Blake	(Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty)
Councillor David Edgar	(Cabinet Member for Environment)
Councillor Danny Hassell	(Cabinet Member for Children, Schools and Young People)
Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Candida Ronald	(Cabinet Member for Resources and the Voluntary Sector)
Councillor Motin Uz-Zaman	(Cabinet Member for Work and Economic Growth)

[The quorum for this body is 3 Members]

**Contact for further enquiries:**

David.Knight, Democratic Services,  
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Web: [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

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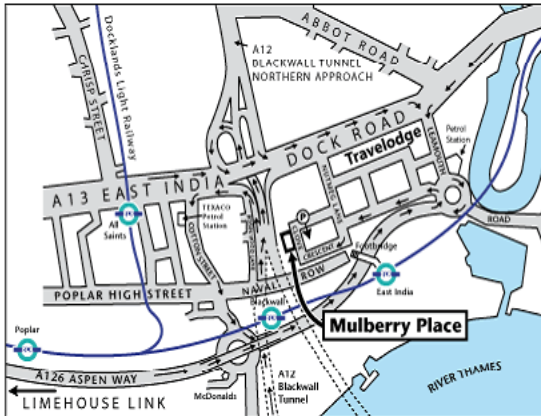
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## **A Guide to KING GEORGE'S FIELD CHARITY BOARD**

### **Decision Making at Tower Hamlets**

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has also appointed this Board to administer the affairs of two charities of which the Council is sole trustee. Membership of the Board is set out on the front page of this agenda.

### **Which decisions are taken by King George's Field Charity Board?**

The Board administers the affairs of the King George's Field, Mile End charity, and the King George's Field – Stepney (Tredegar Square, Bow) charity and discharges all duties of the Council as sole trustee of these Charities. Decisions on these matters are executive decisions and so are treated much in the same way as decisions of the Mayor.

The Board may also take Key Decisions. The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

### **Published Decisions and Call-Ins**

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Friday, 20 December 2019**
- The deadline for call-ins is: **Monday, 6 January 2020**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

### **Public Engagement at King George's Field Charity Board**

The main focus of King George's Field Charity Board is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to King George's Field Charity Board (details on the front page) by 5 pm the day before the meeting.

## **APOLOGIES FOR ABSENCE**

### **1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS 7 - 10**

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.

### **2. MINUTES OF THE PREVIOUS MEETING**

**PAGE  
NUMBER**  
**11 - 14**

To approve as a correct record the unrestricted minutes of the Board meeting held on 4<sup>th</sup> September, 2019.

### **3. UNRESTRICTED REPORTS FOR CONSIDERATION**

#### **3.1 Updates: Budget, 10 Year Maintenance Plan, Summer Activities, Proposed New 5-a-side Astro Pitches at Stepney Green 15 - 44**

### **4. EXCLUSION OF THE PRESS AND PUBLIC**

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

#### **EXEMPT SECTION (Pink Papers)**

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

### **5. EXEMPT MINUTES**

Nil items

### **6. EXEMPT REPORTS FOR CONSIDERATION**

Nil items

### **7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**



**Next Meeting of the Board.**

Wednesday, 11 March 2020 at 5.30 p.m. in the Room C1, 1st Floor, Town Hall,  
Mulberry Place, 5 Clove Crescent, London, E14 2BG

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## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

Asmat Hussain, Corporate Director, Governance and Monitoring Officer – 020 7364 4800.

## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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**LONDON BOROUGH OF TOWER HAMLETS**

**THE KING GEORGE'S FIELD CHARITY BOARD**

**HELD AT 5.30 P.M. ON WEDNESDAY, 4 SEPTEMBER 2019**

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE  
CRESCENT, LONDON, E14 2BG**

**Members Present:**

Councillor Sabina Akhtar	– (Cabinet Member for Culture, Arts and Brexit)
Councillor Rachel Blake	– (Deputy Mayor and Cabinet Member for Planning, Air Quality and Tackling Poverty)
Councillor David Edgar	– (Cabinet Member for Environment)
Councillor Candida Ronald	– (Cabinet Member for Resources and the Voluntary Sector)
Councillor Motin Uz-Zaman	– (Cabinet Member for Work and Economic Growth)

**Apologies:**

Councillor Amina Ali	– (Cabinet Member for Adults, Health and Wellbeing)
Councillor Asma Begum	– (Deputy Mayor and Cabinet Member for Community Safety and Equalities)
Councillor Danny Hassell	– (Cabinet Member for Children, Schools and Young People)
Councillor Sirajul Islam	– (Statutory Deputy Mayor and Cabinet Member for Housing)

**Officers Present:**

Agnes Adrien	– (Head of Litigation, Legal Services)
Judith St John	– (Divisional Director, Sports, Leisure and Culture)
David Knight	– (Senior Democratic Services Officer)

**1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

None were declared.



## **2. MINUTES OF THE PREVIOUS MEETING(S)**

That the unrestricted minutes of the Board meeting held on 12<sup>th</sup> June, 2019 were approved as a correct record of proceedings.

## **3. UNRESTRICTED REPORTS FOR CONSIDERATION**

### **3.1 Updates: Budget, 10 Year Maintenance Plan, Summer Activities, Proposed New 5-a-side Astro Pitches at Stepney Green**

The Board received a report that provided updates on: budget, 10 year maintenance plan, proposal for new 5-a-side Astro pitches at Stepney Green and on summer activities. The Chair invited the Board to ask questions and commented on each of the main sections of the report. The discussion can be summarised as follows:

The Board:

#### **1. Final Outturn Budget for 2018-19**

- Noted that **appendix 1** details the figures for the end of financial year April 2018 to March 2019. With the headline figure being a surplus of £273,399 and whilst it was noted that these figures are subject to change and clarification it was understood that a healthy surplus will have been achieved within this year;
- Noted that these accounts as detailed in **appendix 1** have been drafted as per the Charity Commissions Requirements;
- Noted that should the current higher level of trading be sustained then the income would be used to invest in developing the parks infrastructure;
- Noted that the income regarding rentals and pitch hire was not charitable income and therefore should be shown under a different heading such as "Other Trading";
- Agreed that there should be a review by an external auditor once the internal audit team has undertaken a final review this draft;
- Noted that there was a need to look at the sources of income such as (i) rentals and (ii) other income;
- Noted that the increased spend on repairs/maintenance shown in the report was due to an unexpected recharge from Facilities Management. Accordingly, the Board agreed that there was a need to ensure a greater overview of such "unannounced costs";
- Expressed the view that more use could be made of online processes to assist in the management of the Budget as part of the move away from the old style of financial administration;
- Commented that (i) there was a need to identify the alternative funding streams that the King George's Fields Charity could access; (ii) there was a need for the Councils Resources Directorate support in accessing these funds;
- Noted that with regards to premises and horticultural maintenance there was a need to identify the frequency of work that is to be

undertaken and that this correctly budgeted and that the level of reserves are maintained to fund this expenditure;

- Indicated that it wanted to look at the income expenditure for all the constituent elements so that they there can be a proper review of the charities affairs and how the Council has discharged it functions as a trustee;

## **2. The draft 10 year maintenance plan**

- Noted that (i) **appendix 2** is a draft of the 10 year maintenance plan for KGFTB lands and infrastructure; and (ii) intention is to keep the reserves in line with inflation so as to have the necessary monies available to undertake the required maintenance;

## **3. Update for two new 5 a side Astro turf pitches at Stepney Green**

- Noted that **appendix 3** is an assessment of how the Multi Use Games Area (MUGA) at Stepney Green is currently being used by the public and how the establishment of the 2 new MUGA's together with a picnic area could benefit resident's;
- Indicated that there was also a need to look at the development of such MUGA's on housing developments;
- Noted that two mature trees will need to be taken down for the MUGA's at Stepney Green and whilst these would be replaced by native species many people may object to the loss of these 2 mature trees;
- Noted that the consultation on these proposals would be carried-out until the end of September;

## **4. The 2019 summer activity programme**

- Noted that **appendix 4** provides an overview of the 2019 Parks summer programme;
- Noted that the Council had provided free meals for children across the borough during the school holidays. These together with holiday clubs opened in Tower Hamlets schools had provided a free breakfast and lunch for 330 children per day;
- Commented that going forward that consideration would need to be given as to how to fund this program and noted that Public Health were evaluating the impact of this program;
- Wished to see regular quarterly reports on the summer activity programme;

## **5. The composition of the Board**

- Noted that with regards to the changing composition of the Board there would be a briefing provided at the next meeting.

As a result of discussions on the report the Chair moved and it was **RESOLVED** that:

The Board:

1. **(i) Noted** the final outturn budget for 2018-19 and **(ii) Agreed** that there should be a review by an external auditor once the internal audit team has reviewed this draft;
2. **Noted** the draft 10 year maintenance plan.
3. **Noted** update for two new Multi Use Games Areas at Stepney Green.
4. **Noted** the 2019 summer activity programme.

**4. EXCLUSION OF THE PRESS AND PUBLIC**

As the agenda circulated contains no exempt/confidential business there is no need to go into closed session.

**5. EXEMPT MINUTES**

Nil items

**6. EXEMPT REPORTS FOR CONSIDERATION**


Nil items

**7. ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT**

None.

The meeting ended at 6.35 p.m.

Chair, Councillor Sabina Akhtar  
King George's Field Charity Board

<p>King Georges Fields Trust Board Meeting</p> <p><b>18th December 2019</b></p>	 <p><b>TOWER HAMLETS</b></p>
<b>Report of:</b> Debbie Jones. Children and Cultural Services	<b>Classification:</b> Unrestricted
<b>Updates: budget, 10 year maintenance plan, summer activities, proposed new 5-a-side Astro Pitches at Stepney Green: Updates: budget, 10 year maintenance plan, summer activities, proposed new 5-a-side Astro Pitches at Stepney Green</b>	

<b>Lead Member</b>	<b>Councillor Sabina Akhtar, Cabinet Member for Culture Arts and Brexit</b>
<b>Originating Officer(s)</b>	Stephen Murray. Head of Arts Parks and Events
<b>Wards affected</b>	All (All Wards);
<b>Key Decision?</b>	No
<b>Forward Plan Notice Published</b>	
<b>Reason for Key Decision</b>	
<b>Strategic Plan Priority / Outcome</b>	<b>A borough that our residents are proud of and love to live in</b>

## REASONS FOR URGENCY

The report was not published five clear days in advance of the meeting. This is due to the additional time required to review the report in order to provide the necessary clearances. Also as it is important that there should not be an extended period without member oversight of this matter this report cannot be deferred.

## Executive Summary

This is to provide updates on: budget, proposal for new 5-a-side Astro pitches at Stepney Green and draft Terms of reference for working group.

## Recommendations:

The Board is recommended to:

1. Clarify required changes to the final outturn budget for 2018-19
2. Note update for two new 5 a side Astro turf pitches at Stepney Green and decide on pitch location from options presented
3. Discuss draft terms of reference for working group and decide how to take this forward.

## 1. REASONS FOR THE DECISIONS

- 1.1 The King Georges Fields charity is registered with the Charity Commission as

King Georges Field, Mile End Charity, registered number 1077859. Decisions over its management are required to be taken by the Board of Trustees.

- 1.2 The Council is the trustee of the charity and the council is the freehold owner of the land which is subject to this report.
- 1.3 The King Georges Fields Charity Board (the Board) is established by section 3.3.12 of the Council's Constitution, which gives the Board the following functions:
  - 3.2.1 To administer the affairs of the King Georges Fields Charity and discharge all the duties of the Council a sole trustee of the Charity
  - 3.2.2 To administer the affairs and discharge the duties of trustee of such other charities controlled by the Council as the Cabinet might authorise by resolution

## **2. ALTERNATIVE OPTIONS**

- 2.1 For items 1 budget outturn for 2018/19 the alternative option would be to leave the accounts in their current form
- 2.2 For item 2 the alternative option would be to leave the final decision on lay out for new 5 a side pitches to parks staff. The report recommends an option with explanation of the benefits
- 2.3 For the Terms of Reference of working group the options are not to have a working group or create a different set of Terms of Reference

## **3. DETAILS OF THE REPORT**

- 3.1 Appendix 1 details the figures for the end of financial year April 2018 to March 2019. Headline figure is a surplus of £273,399. At the Board Meeting of 4<sup>th</sup> September 2019 members requested changes to how the accounts are presented. Finance officer Simon Turner will be present at Board Meeting 4<sup>th</sup> December 2019 to clarify what changes are required and respond to questions about the accounts.
- 3.2 Appendix 2 is an independent report from Robert Myers Landscape Architects commissioned to do design options on possible lay out of new pitches. Members are asked to express their preference and comment on the report.
- 3.3 Appendix 3 is a draft terms of reference for KGFT working group. Board members are asked to comment and amend to meet their requirements.

## **4. EQUALITIES IMPLICATIONS**

- 4.1 Mile End Park is an important community asset that is open to all. As the population of the borough increases it, along with other parks, becomes increasingly important as a facility to support healthy living and community activity that helps promote community cohesion.

## **5. OTHER STATUTORY IMPLICATIONS**

5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:

- Best Value Implications,
- Consultations,
- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.

## **6. COMMENTS OF THE CHIEF FINANCE OFFICER**

6.1 The accounts for 2018-19 need to be in an acceptable format for the charity commission returns. At the meeting on the 4th September 2019 board members had queries around these accounts and these will be addressed at the meeting of the 4th December. This will not constitute any fundamental changes to the accounts or the outturn for 2018-19 but rather an issue of presentation.

6.2 The following CFO comments (paragraphs 6.3 -6.5) have been extracted from the KGFT Board meeting report dated 4th September 2019 and have been included for reference.

6.3 **Appendix 1** details the KGFT accounts for the financial year 18/19 resulting in a surplus of £274k.

6.4 **Appendix 2** provides an update on the 10 year maintenance plan. All maintenance costs will be covered within existing budgets and income targets.

6.5 **Appendix 3** details the proposal for 2 new 5 a side football pitches in Stepney Green. The £200k cost of these pitches will be met by Film location income previously generated within Arts Parks and Events.

## **7. COMMENTS OF LEGAL SERVICES**

7.1 The Council is the Trustee of the Mile End Charity pursuant to the Governing Document which is a Scheme dated 28th February, 2000. The Council's Constitution establishes the King George's Fields Charity Board to administer the charities affairs and discharge the Council's trustee functions.

7.2 The purpose of the charity is to preserve the Park Lands in perpetuity as a memorial to King George V under the provisions of the King George's Fields Foundation. The 1965 Scheme which established the Foundation gave its purpose as "to promote and to assist in the establishment and to promote the preservation throughout the United Kingdom of Playing Fields for the use and

enjoyment of the people...” Additionally, the trustees may “ apply the land to such charitable purposes as are set out in the Recreational Charities Act 1958”.

- 7.3 As trustees, the Board must make sure that the charity is carrying out the purposes for which it is set up, and no other purpose. It is the responsible of the Board to make decisions in relation to the management of the charity, this cannot be delegated to the working group. Further, the Board must act in the Charity’s best interests and manage the Charity’s resources responsibly.
- 7.4 This report recommends that the Board clarifies the changes to the final outturn budget to enable the trustees can undertake their duties. In considering this report and its recommendations, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty).

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- KGFT report for September 2019 Board Updates

### **Appendices**

1. Final budget out turn 2018-19
  - 1a. Movement of funds
2. Consultant Report and drawing for proposed 5-a-side football pitches for Stepney Green
3. Draft Terms of Reference for working group

### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

None

**Officer contact details for documents: Stephen Murray. Head of Arts Parks and Events x7910**



## UNRESTRICTED FUNDS

	<u>2018/19</u>	<u>2017/18</u>
	£	£
<b><u>Income</u></b>		
Donations and legacies	<u>10,200</u>	<u>10,200</u>
Total Income	<u>10,200</u>	<u>10,200</u>
<b><u>Expenditure</u></b>		
Expenditure on Charitable Activities	<u>10,200</u>	<u>11,363</u>
Total Expenditure	<u>10,200</u>	<u>11,363</u>
Net Income/Expenditure	<u>0</u>	<u>1363</u>
Net Movement in Funds	<u>0</u>	<u>1363</u>
<b><u>RECONCILIATION OF FUNDS</u></b>		
Total Funds Brought Forward	(1,363)	-
Total Funds Carried Forward	(1,363)	(1,363)

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## Changes in Income

Source of Income	2018/19	2017/18	Variance	Comment
	£	£	£	
Rentals	887,710	592,987	294,723	Increase in income from climbing wall is £149k (£117k backdated and £32k increase annually). Increase of rental income over 17/18 of £147k.
Other Income	112,801	146,365	-33,564	17/18 included Oktoberfest Ockotberfest didn't return in 18/19

## Changes in Expenditure

Type of Expenditure	2018/19	2017/18	Variance	Comment
	£	£	£	
Salaries	212,576	142,821	69,755	17/18 there were no changes against x 1FTE or .05 FTE all posts were charged in 18/19.
Employee Related	90,470	129,458	-38,988	£47k reduction in agency costs and slight increase in other employee related costs.
Repairs and Maintenance	542,688	488,975	53,713	Increase in spend due to unexpected recharge from Facilities Management at the end of the financial year in the order of £50k.
Other Services	118,000	184,000	-66,000	Awaiting invoices from Network rail.
Fees and Insurance	26,154	63,690	-37,536	Change of security provider.

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KING GEORGES FIELD, MILE END  
 CHARITY NO 1077859  
 STATEMENT OF FINANCIAL ACTIVITIES  
 (Including an Income & Expenditure Account)  
 For the year ended 31 March 2019

		UNRESTRICTED FUNDS 2018/19 £'000	PRIOR YEAR TOTAL FUNDS 2017/18 £'000
	Note		
<u>Incoming Resources</u>			
Income from General Fund			
Donations and legacies	3	6	39
Other trading activities	4	1216	927
Other Income		113	146
		<u>1,335</u>	<u>1,112</u>
<u>Expenditure on Charitable activities</u>			
Charitable activities	5	<u>1,061</u>	<u>1,077</u>
<b>Total Expenditure</b>		<b>1,061</b>	<b>1,031</b>
		<u>274</u>	<u>35</u>
Net Income/(Expenditure) and net movement in funds for the year			
RECONCILIATION OF FUNDS			
Total Funds brought forward		204	169
Total Funds Carried Forward		<u>478</u>	<u>204</u>

Appendix 1  
KING GEORGE'S FIELD, MILE END  
CHARITY NO 1077859  
BALANCE SHEET  
As at 31 March 2018

Page 3

	Note	UNRESTRICTED FUNDS	
		2018/19	2017/18
<b>Fixed Assets</b>	<b>8</b>	-	-
Current Assets			
Debtors & Payments In Advance	9	-	-
Cash at bank	10	571	312
		<u>571</u>	<u>312</u>
Current Liabilities			
Creditors	11	26	9
Receipts in Advance	11	115	98
		<u>141</u>	<u>107</u>
Net Current Assets		<u>430</u>	<u>205</u>
Total Unrestricted Funds		<u>430</u>	<u>205</u>



<b>Cash flow from operating activities</b>		<b>2018/19 £'000</b>	<b>2017/18 £'000</b>
	<b>Note</b>		
Net incoming resources	2	274	36
Increase (decrease) in Trade and other receivables		0	18
Increase (decrease) in Trade and other payables		<u>33</u>	<u>(1)</u>
Cash Provided by (used in) financing activities		(33)	17
Increase (decrease) in cash and cash equivalents in the year		<b>241</b>	<b>53</b>
Cash and cash equivalents at the beginning of the year		310	257
Total cash and cash equivalents at the end of the year.		551	310

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2019

**1. Accounting Policies**

- a) The financial statements have been prepared under the historical cost convention and in accordance with appropriate accounting standards. They follow the recommendations in the Statement of Recommended Practice-Accounting FRS 102 and Reporting by Charities issued in July 2014.
- b) All income is recognised in full in the Statement of Financial Activities in the year in which it is receivable. Fees, charges and rents are accounted for as income as the date the Charity provides the relevant services and there is no entitlement to the funds.
- c) There are no restricted funds, within the definition contained in the SORP FRS 102. Incoming resources are therefore used for any of the Charity's purposes.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended exclude VAT which is recoverable by the London Borough of Tower Hamlets.
- e) The Charity is exempt from corporation tax on its charitable activities
- f) Where income or expenditure has been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the balance sheet.
- g) Employees working in the Mile End Park and at other local parks and open spaces are Council Employees. They are eligible to join the Local Government Pension Scheme administered by the London Borough of Tower Hamlets.
- h) The accounts have been prepared on a going concern basis on the assumption that the Charity will continue to receive adequate support from Tower Hamlets Council.

## 2. Financial Performance of the Charity

Page 6

The summary financial performance of the charity

<u>Income</u>	UNRESTRICTED FUNDS	
	2018/19 £'000	2017/18 £'000
Total Income	1,335	1,113
Expenditure on charitable activities	1,061	1,077
Net Income/(Expenditure)	274	36
Total Funds Brought Forward	205	169
Total Funds Carried Forward	479	205

## 3. Income from donations and legacies

	UNRESTRICTED FUNDS	
	2018/19 £'000	2017/18 £'000
Donations, legacies and Sponsorship	6	39

## 4. Income from other charitable activities

<u>Income</u>	2018/19 £'000	2017/18 £'000
<u>Other trading activities</u>		
Rentals	888	593
Other Lettings	228	233
Pitch Hire Income	101	101
Other Income	113	146
	1,329	1,073

## 5. Summary analysis of expenditure on charitable activities

	2017/18 £'000	2016/17 £'000
Salaries	213	142
Employee Related Expenditure	90	129
Repairs & Maintenance	527	488
Energy & Water	33	23
Other Services	118	184
Communications	6	1
Stock & Equipment	47	46
Fees & Insurance	26	64
	<u>1,061</u>	<u>1,077</u>

Rents expended are included within 'Other Services'

## 6. Remuneration and Benefits

There were no trustees' remuneration, expenses or other benefits for the year ended 31st March 2019.

## 7. Staff Costs and Numbers

	2018/19	2017/18
Salaries	£186,352	£141,821
National Insurance	£14,828	£11,896
Pension Contributions	£12,396	£9,063
<b>Total</b>	<b>£213,576</b>	<b>£141,821</b>

No park employee received more that £50,000 during the year.

The average weekly number of employees during the year was as follows  
(full time equivalents)

	2018/19	2017/18
FTE	7.0	5.0

**8. Movement in Funds**

Page 8

	at 1.4.18	Net Movement	At 31.3.19
	£	£	£
Unrestricted funds			
Total Funds	204,867	273,399	478,266

Net movement in funds, included in above are as follows

	Incoming Resources	Resources Expended	Net Movement in Funds
	£	£	£
	1,334,272	1,060,872	273,400

**9. Fixed Assets**

No fixed assets are shown in the Charity's accounts. Any capital expenditure on the construction and improvement of assets in Mile End Park or the other parks and open spaces is shown in the accounts of the London Borough of Tower Hamlets, together with the financing of those construction and improvement works.

**10. Debtors**

	2018/19	2017/18
Debtors	£0	£0

**11. Cash at Bank**

Funds held on behalf of the trust in the accounts in the name of the London Borough of Tower Hamlets.

	2018/19	2017/18
Cash at Bank	£538,730	£312,730

**12. Creditors**

Amounts Falling Due Within One Year

Creditors	£26,084	£9,443
Receipts in Advance	£114,801	£98,420
<b>Total</b>	<b>£140,885</b>	<b>£107,863</b>

**13. Contingent Liability**

There were no contingent liabilities for the year ended 31 March 2019

**14. Related Party Disclosure**

There were no related party disclosures for the year ended 31 March 2019



# Outline Landscape Proposals for New Pitches Stepney Green, London, E1

754.01(RP)002 Landscape Report  
ON BEHALF OF LONDON BOROUGH OF TOWER HAMLETS

02/09/2019

DRAFT



Robert Myers Associates  
LANDSCAPE ARCHITECTURE

# Contents

1. PURPOSE OF REPORT	03
2. LAYOUT OPTIONS - OPPORTUNITIES & CONSIDERATIONS	04
3. LAYOUT OPTIONS - LANDSCAPE PROPOSALS	05
4. PREFERRED OPTION	10





# 01 Stepney Green

## PURPOSE OF THE REPORT

The brief called for analysis of two layouts: options 1 and 2.

The purpose of the report is to:

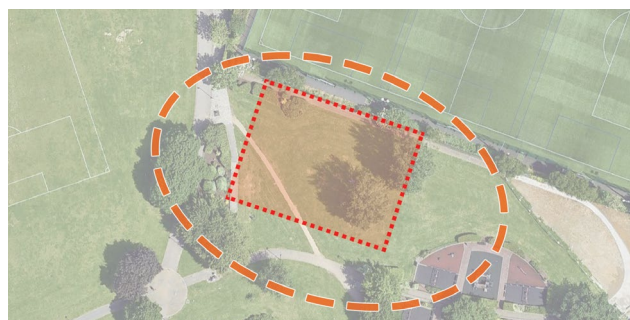
- Review both pitch layout options and provide comment on the opportunities and considerations of each within the site;
- Provide landscape proposals suggesting mitigation;
- Choose the option with the least impact and the most opportunities for the park on the park and adjacent play area.

This is based on the diagrams in the client brief)

OPTION 1



OPTION 2



NTS @ A3

KEY:

	Zone considered for the football pitches		Main pedestrian route		Informal pathway link		Pedestrian route		Main entrances to the site
	Main road		Secondary pedestrian route		Path to retain		Key areas		Entrance to the play area

This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)



Robert Myers Associates



# 02 Stepney Green

## LAYOUT OPTION 1 - OPPORTUNITIES & CONSIDERATIONS

### Key opportunities and considerations:

-  Existing mound: opportunity to remodel/ remove;
-  Key nodes in circulation: retain/ strengthen;
-  Busy movement axis: retain/ enhance;
-  Existing buffer (low hedge);
-  Existing noise buffer: this is currently provided by the mound;
-  Elevated views; retained where possible;
-  Long views; retain
-  Existing green screen benefits both the pitch and the park. Retain with localised openings to allow new gates into new pitches;
-  Pinch point between existing playground and proposed zone for new pitches



This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)

LAYOUT OPTION 1 - OPPORTUNITIES & CONSIDERATIONS *North*  
NTS @ A3





# 02 Stepney Green

## LAYOUT OPTION 2 - OPPORTUNITIES & CONSIDERATIONS

### Key opportunities and considerations:

-  Existing mound: opportunity to remodel/ remove;
-  Key nodes in circulation: retain/ strengthen;
-  Busy movement axis: retain/ enhance;
-  Existing buffer (low hedge);
-  Existing noise buffer: this is currently provided by the mound;
-  Elevated views; retain where possible
-  Long views; retain;
-  Existing green screen benefits both the pitch and the park. Retain with localised openings to allow new gates into new pitches;
-  Pinch point: existing playground + proposed zone for new pitches



This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)

LAYOUT OPTION 2 - OPPORTUNITIES & CONSIDERATIONS *North*  
NTS @ A3





# 03 Stepney Green

## LAYOUT OPTION 1 - LANDSCAPE PROPOSALS



This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)



## LAYOUT OPTION 1 - LANDSCAPE PROPOSALS



Robert Myers Associates

Stepney Green. Landscape Report rev DRAFT

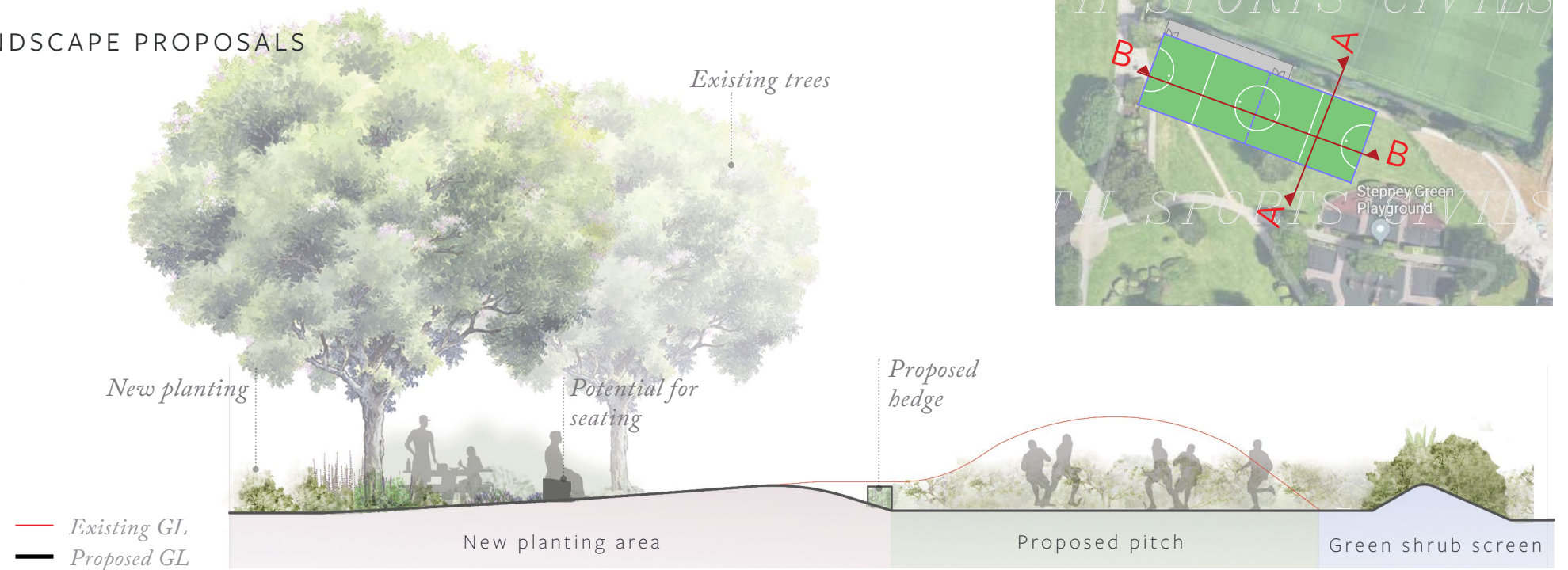


# 03 Stepney Green

## LAYOUT OPTION 1 - LANDSCAPE PROPOSALS

### Design principles shown in the sections:

- The removal of existing mound and trees to create level area for pitches;
- Small planted buffers to separate views between playground and pitches;
- Potential for minimal mounding where space allows;
- Potential for seating with views of the sports activities, but away from the playground.



OPTION1- LANDSCAPE PROPOSALS SECTION A-A

Scale 1:250 @ A3



OPTION1- LANDSCAPE PROPOSALS SECTION B-B

Scale 1:250 @ A3





# 04 Stepney Green

## LAYOUT OPTION 2 - LANDSCAPE PROPOSALS



Scale 1:500 @ A3

## LAYOUT OPTION 2 - LANDSCAPE PROPOSALS

This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)





# 04 Stepney Green

## LAYOUT OPTION 2 - LANDSCAPE PROPOSALS

### Principles of the proposed sections:

- Removal of existing mounding trees to create space for new pitches
- Much more space available to create .. noise buffer for playground
- More space for planting between sport and play.
- mounding also offers potential for views of sport where this is appropriate
- Realignment of footpath



OPTION2- LANDSCAPE PROPOSALS SECTION A-A



OPTION2- LANDSCAPE PROPOSALS SECTION B-B  
Scale 1:250 @ A3



# 05 Stepney Green

PREFERRED OPTION: OPTION 2

After considering all analysis carried out on site it results that the best landscape proposal with the least impact on the park and adjacent park is the Option 2 for the following reasons:

1. Location of the sport pitch in option B allows more space between the playground and the proposed adjacent sport area.
2. More space for the creation of a green buffer;
3. Opportunity to create mounding that emphasise the separation between the sport area and the palyground
4. Opportunity to watch the football math from the highest point;
5. Potential noise generated by the football use limiteded by mounding
6. More welcoming and spacious entrance square, that leave more space free from any vegetation distruption;
7. More space for pic nic
8. Space to relocate the informal pathway with a more softnen and naturalistic design.



This drawing is based on outline CADsurvey information provided by Edina (27.08.2019)

PREFERRED LAYOUT OPTION WITH LANDSCAPE PROPOSALS

Scale 1:500 @ A3







## Robert Myers Associates

LANDSCAPE ARCHITECTURE

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## **Appendix 3**

### **Draft terms of reference for KGFT working group**

#### **Background**

The KGFT Board have expressed a desire to engage back bench Cllrs and non Cllrs in the management of KGFT lands including Mile End Park and Stepney Green. To this end the lead member has requested a draft terms of reference for the KGFT to discuss and amend as they see fit. Legal services have indicated that the board has the power to set up such working groups, and will be asked to clear the terms of reference once decided.

#### **Objectives**

1. A more in depth engagement with the management and day to day workings of the charity.
2. Support greater engagement from residents with the ongoing development of the KGFT lands and the delivery of its charitable aims.
3. To support fundraising initiatives and the delivery of business planning that ensures the long term health of the charity.
4. To report back to the Board any issues or recommendations the working group may have
5. To act as a critical friend in monitoring standards of service delivery and maintenance of the assets.
6. Helping to ensure that the management of the charity meets legal requirements and maintains high standards as a public service

#### **What the group would not do**

1. Give direct instruction or direct criticism to individual members of staff or volunteers working for the charity/council.
2. Make key decisions which would normally be made by the Board including use of budgets and planned activities
3. Act as spokespeople for the Charity without express permission of the Board.

The board remains the legal management body and the working group is there to support the boards work.

#### **Proposed make up of working group**

Membership is open to:

- any of the existing board members
- any non cabinet councillors with an interest in the work of the trust
- representatives of community organisations, local school users, business supporters and sponsors.

Numbers TBC

### **How it would operate**

- Group would be supported and serviced by a member of the parks staff.
- It would meet in a location within the park.
- Members should commit to attend regular meetings.  
Note: should not be used as a forum for single interest groups or individuals to voice their personal agendas or issues. These could be facilitated through an annual public meeting led by working group.
- Individual members could volunteer to take a lead on specific aspects of the charities work i.e. volunteering, grounds maintenance, community activity.
- Number of meetings to be decided by the working group.
- Chair would be nominated by the group and could be rotated
- At least one member would attend KGFT board meetings to feedback and also observe the workings of the board.